

Northern Territory of Australia
Building Act

NOTICE OF APPEAL

SECTION 1 PROPERTY DETAILS

LOT NUMBER	<input type="text"/>	LOCATION eg Town of Darwin	<input type="text"/>
PROPERTY ADDRESS	<input type="text"/>		
	<input type="text"/>		
USE OF BUILDING	<input type="text"/>		
CLASS(es)	<input type="text"/>	BUILDING PERMIT NUMBER (if applicable)	<input type="text"/>

SECTION 2 GROUNDS FOR APPEAL (Tick which is applicable)

- Appeal in relation to the effect of the regulations or the manner in which the regulations are to be or have been complied with - section 19(1) (a) (i) of the *Building Act*
- Appeal in relation to refusals by the Director to grant an exemption certificate under Part 8, Division 3A – section 19(1) (ab) of the *Building Act*
- Appeal against a Building Certifier's or the Director's determination (protection of adjoining property) - section 82 of the *Building Act*
- Appeal against an Emergency Order issued by the Director - section 104 of the *Building Act*
- Appeal against a Building Order issued by the Director or Building Certifier - section 124 of the *Building Act*

SECTION 3 APPLICANT

NAME of APPLICANT	<input type="text"/>		
POSTAL ADDRESS	<input type="text"/>		
	<input type="text"/>		
PHONE NUMBER	<input type="text"/>	FAX NUMBER	<input type="text"/>
MOBILE NUMBER	<input type="text"/>	EMAIL	<input type="text"/>

SECTION 4 OTHER PARTIES (LIST ALL)

NAME	<input type="text"/>		
POSTAL ADDRESS	<input type="text"/>		
	<input type="text"/>		
PHONE NUMBER	<input type="text"/>	FAX NUMBER	<input type="text"/>
MOBILE NUMBER	<input type="text"/>	EMAIL	<input type="text"/>

OTHER PARTIES DETAILS (Continued)

NAME

POSTAL ADDRESS

PHONE NUMBER **FAX NUMBER**

MOBILE NUMBER **EMAIL**

SECTION 5 DECLARATION

I hereby make application to appeal a matter, details of which are listed above.

Signed Applicant _____ Date / /

Print name _____

PRIVACY
 The Building Appeals Board of the Northern Territory (NT) is collecting the information on this form to determine the appeal, in accordance with the provisions of the *Building Act*. The Building Appeals Board collects personal information in accordance with the Northern Territory Government's privacy statement available at www.nt.gov.au/ntg/disclaimer.shtml and adheres to the privacy legislation contained within the *Information Act* (NT). Personal information provided on this form can be accessed by you. For more information please contact the Building Appeals Board, or the Audit and Information Officer for the Department, on 8924 7434.

SECTION 6 PAYMENT OF FEES

For current fees and charges information, please refer to the relevant schedule of fees. The fee is payable either by cheque made payable to the "Receiver of Territory Monies" (RTM), by credit card or cash (cash by lodging in person only- DO NOT SEND CASH VIA MAIL).

Payment Details

A cheque for \$_____ is enclosed OR

Please debit my VISA MasterCard For \$_____

Credit Card Number Expiry Date

Card holder name _____

Card holder signature _____ Date __/__/__

FOR OFFICE USE ONLY

Receipt Date

Amount Received By

SECTION 7 ATTACHMENTS

This appeal must be accompanied by (where applicable) 3 complete sets of

1. Drawings, including a floor plan and elevations to minimum scale of 1:100 and a site plan to minimum scale of 1:1500. All Drawings must clearly identify the subject of the appeal and also show all new and existing building work(s).
2. The nature of the appeal or dispute.
3. Supporting reasons for the appeal.
4. A complete copy of all covenants or encumbrances on the title of the subject property.
5. Other relevant information where appropriate (eg photographs, comments, reports etc).

SUBMITTING

The completed form, attachments and fee should be addressed to The Registrar, Building Appeals Board and

POSTED TO OR **LODGED IN PERSON** Monday to Friday 8:00AM to 4:00PM

The Registrar
Building Appeals Board
GPO Box 1680
DARWIN NT 0801

Ground Floor, Arnhemica House
16 Parap Road
PARAP
Phone 8999 6435

First Floor, Alice Springs Plaza
36 Todd St (Cnr Todd Mall & Parsons St)
ALICE SPRINGS
Phone 8951 9218

First Floor, Government Centre
5 First St
KATHERINE
Phone 8973 8926

33 Leichhardt St
TENNANT CREEK
Phone 8951 9218 (Alice Springs)

NOTE applications cannot be accepted by facsimile.

Notification to other party: Pursuant to Regulation 26(2) of the *Building Regulations* the applicant **MUST** serve a copy of this appeal on the other party to the appeal within 2 days of lodging the appeal.

Note: A person who contravenes a provision of the *Building Regulations* commits an offence and is liable for a penalty of up to 80 penalty units, plus 9 penalty units per day for a continuing offence.